

State Personnel Board of Review

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- Recent upgrades to case docketing system
- Total funding of \$2,379,824 during the FY 2008 - 2009 biennium

OVERVIEW

Duties and Responsibilities

The State Personnel Board of Review (PBR) reviews appeals filed by classified exempt employees in the civil service at the state and local levels. PBR's jurisdiction also includes university and general health districts. Appeals typically involve disputed layoffs, abolishments, displacements, removals, reductions, and reclassifications, but PBR also hears appeals filed by nonexempt classified employees who have not organized, and nonexempt employees whose bargaining agreement specifies a right to appeal to the Board. The Board has jurisdiction over investigations, whistle blower cases, and Occupational Safety and Health Administration (OSHA) violations as well.

PBR's core mission is to provide all parties appearing before the Board with a fair, comprehensive, and impartial review of their respective claims. A second mission is to monitor and assist Ohio's 220 municipal civil service commissions and personnel boards to ensure that Ohio's civil service laws are being uniformly interpreted. These goals are advanced through a customer service program that provides education about civil service law and issues to individuals who work in the personnel area across the state. In the past, PBR was able to provide seminars and to travel across the state to present information to 109 civil service commissioners, staff, attorneys, and human resources professionals. However, recent budget constraints have reduced PBR's ability to provide this service.

CMDS System Upgrades

During the FY 2001-2002 biennium, PBR developed and implemented an automated Case Management Docketing System (CMDS). CMDS integrates PBR's case docketing, case tracking, and court appeals functions into one management system. As well as scheduling hearings more efficiently, the system allows the Board to gather and analyze case statistics that the Board could use to make operational improvements. By way of customer service, appellants are able to review the disposition of their case files on the PBR web site. PBR purchased a new blade server and Sequel operating system and support for the CMDS as well as software, during the last biennium, the first upgrade purchased for this system since its implementation in FY 2002.

FY 2008 appropriations of \$1,163,181 are 0.8% higher than the FY 2007 adjusted appropriation of \$1,153,900. FY 2009 appropriations of \$1,216,643 are 4.6% above FY 2008 levels. The majority will go toward personnel and IT expenses.

Agency in Brief

Agency In Brief					
Number of Employees*	Total Appropriations-All Funds		GRF Appropriations		Appropriation Bill(s)
	2008	2009	2008	2009	
11	\$1,163,181	\$1,216,643	\$1,148,181	\$1,201,643	Am. Sub. H.B. 119

*Employee count obtained from the Department of Administrative Services (DAS) payroll reports as of June 2007.

ANALYSIS OF THE BUDGET

Single Program Series

Classified Employees Administrative Appeals

Purpose: The State Personnel Board of Review (PBR) reviews appeals filed by classified exempt employees in the civil service. PBR also provides outreach programs to educate personnel officers at the state and local levels about employee laws.

The following table shows the line items that are used to fund PBR, as well as funding levels for FYs 2008 - 2009.

Fund	ALI	Title	FY 2008	FY 2009
General Revenue Fund				
GRF	124-321	Operating Expenses	\$1,148,181	\$1,201,643
General Revenue Fund Subtotal			\$1,148,181	\$1,201,643
General Services Fund				
636	124-601	Transcript and Other	\$15,000	\$15,000
General Services Fund Subtotal			\$15,000	\$15,000
Total Funding: Personnel Board of Review			\$1,163,181	\$1,216,643

Administrative Appeals

Program Description: PBR reviews appeals filed by classified exempt employees in the civil service. Appeals involve contested layoffs, abolishments, displacements, removals, reductions, reclassifications, and other related matters. Data compiled by the Board show that the Board received 529 new appeals in calendar year 2006, an increase of 6% over the 497 received in 2005. State and county agencies account for the majority of matters brought before the Board. The Board anticipates an increase in caseload over the next biennium due to increased layoffs and other personnel adjustments occurring across the state.

Funding Source: GRF, security deposits, and other payments made by appellants

Implication of the Budget: The budget provides \$1,163,181 in FY 2008 and \$1,216,643 in FY 2009 for this program. This level of funding could limit the agency's ability to conduct outreach activities and conduct staff education and training. It may also limit the ability to pay for basic administrative functions.

FY 2008 - 2009 Final Appropriation Amounts

All Fund Groups

<i>Line Item Detail by Agency</i>			<i>FY 2005:</i>	<i>FY 2006:</i>	<i>Adj. Appropriations:</i>	<i>FY 2008 Appropriations:</i>	<i>% Change 2007 to 2008:</i>	<i>FY 2009 Appropriations:</i>	<i>% Change 2008 to 2009:</i>
Report For: Main Operating Appropriations Bill			Version: Enacted						
<i>PBR State Personnel Board of Review</i>									
GRF	124-321	Operating	\$ 1,073,432	\$ 1,091,975	\$ 1,148,000	\$ 1,148,181	0.02%	\$ 1,201,643	4.66%
General Revenue Fund Total			\$ 1,073,432	\$ 1,091,975	\$ 1,148,000	\$ 1,148,181	0.02%	\$ 1,201,643	4.66%
636	124-601	Records and Reporting Support	\$ 6,299	\$ 5,038	\$ 5,900	\$ 15,000	154.24%	\$ 15,000	0.00%
General Services Fund Group Total			\$ 6,299	\$ 5,038	\$ 5,900	\$ 15,000	154.24%	\$ 15,000	0.00%
State Personnel Board of Review Total			\$ 1,079,731	\$ 1,097,013	\$ 1,153,900	\$ 1,163,181	0.80%	\$ 1,216,643	4.60%