

# State Personnel Board of Review

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- Increased caseload expected over the biennium due to increased layoffs and other personnel adjustments
- The enacted budget maintains current program and staffing levels and allows for some equipment and computer purchases

## OVERVIEW

The State Personnel Board of Review (PBR) reviews appeals filed by classified exempt employees in the civil service at the state and local levels in order to provide all parties with a fair, comprehensive, and impartial review of their respective claims. The PBR's jurisdiction also includes university and general health districts. Appeals typically involve disputed layoffs, abolishments, displacements, removals, reductions, and reclassifications, but PBR also hears appeals filed by nonexempt classified employees who have not organized, and nonexempt employees whose bargaining agreement specifies a right to appeal to the Board. The Board has jurisdiction over investigations, whistle blower cases, and Occupational Safety and Health Administration (OSHA) violations as well. The board also monitors and assists Ohio's 220 municipal civil service commissions and personnel boards to ensure that Ohio's civil service laws are being uniformly interpreted.

### Agency in Brief

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Number of Employees*	Total Appropriations-All Funds		GRF Appropriations		Appropriation Bill(s)
	2006	2007	2006	2007	
11	\$1.13 million	\$1.16 million	\$1.12 million	\$1.15 million	Am. Sub. H.B. 66

\*Employee count obtained from the Department of Administrative Services (DAS) payroll reports as of June 2005.

### Summary of FYs 2006-2007 Enacted Budget Issues

The enacted budget appropriates \$1.13 million in FY 2006 and \$1.16 million in FY 2007, for a total of \$2.29 million over the biennium. The board's FY 2006 funding levels increase by 4.49% over FY 2005 actual spending, and FY 2007 levels increase by 3.09% above FY 2006 appropriations. Ninety-nine percent of the board's funding comes from the GRF, which covers personnel, maintenance, and equipment, while 1% comes from the GSF which covers the cost of producing administrative records and providing refunds for overpaid security deposits. Overall, the board's FY 2006-2007 appropriations will support current staffing and program levels, provide for a 4% pay increase, and provide for some equipment and computer purchases.

Vetoed Provisions

The Governor did not veto any provisions affecting the State Personnel Board of Review.

## ANALYSIS OF THE ENACTED BUDGET

For budget purposes, as detailed below, the State Personnel Board of Review is considered a single program series agency and its activities are not subdivided into separate programs.

**Program Series 1****Operating Expenses**

**Purpose:** To review appeals filed by classified exempt employees and certain nonexempt employees in the civil service and provide outreach programs to educate personnel officers at the state and local levels about employment laws.

The following table shows the line items that are used to fund PBR, as well as the enacted appropriation levels.

Fund	ALI	Title	FY 2006	FY 2007
<b>General Revenue Fund</b>				
GRF	124-321	Operating Expenses	\$1,116,170	\$1,148,000
<b>General Revenue Fund Subtotal</b>			<b>\$1,116,170</b>	<b>\$1,148,000</b>
<b>General Services Fund</b>				
636	124-601	Transcript and Other	\$12,000	\$15,000
<b>General Services Fund Subtotal</b>			<b>\$12,000</b>	<b>\$15,000</b>
<b>Total Funding: Personnel Board of Review</b>			<b>\$1,128,170</b>	<b>\$1,163,000</b>

**Program Description:** The State Personnel Board of Review (PBR) reviews appeals filed by classified exempt employees in the civil service. State and county agencies account for the majority of matters brought before the Board. Appeals involve contested layoffs, abolishments, displacements, removals, reductions, reclassifications, and other related matters. The Board anticipates an increase in caseload over the next biennium due to increased layoffs and other personnel adjustments occurring across the state. The Board continues to use its recently implemented automated Case Management Docketing System (CMDS), which allows the Board to gather and analyze case statistics that the Board uses to make operational improvements.

**Funding Sources:** GRF, security deposits, and other payments made by appellants

**Implication of the Enacted Budget:** The enacted budget will allow the board's current service and staffing levels to remain the same over the biennium. The board indicates its appropriations levels will cover mandated payroll increases, provide for software upgrades for its CMDS system, maintain its fiscal management contract with DAS, and replace some equipment and computers. The board does not plan to hire or contract any new personnel. The board also plans to use some of its funding to develop and distribute training modules on CD-ROM to Ohio's Civil Service Commissions.